



National Book Trust, India
Nehru Bhawan, 5 Institutional Area
Phase-II, Vasant Kunj, New Delhi – 110 070
Website:www.nbtindia.gov.in, E-mail:office.nbt@nic.in

F. No. 4-5/14-15/Exh.

19 March, 2014

Subject: Quotation for Door Delivery of NBT's consignment at various International Book Fairs

Dear Sir,

National Book Trust, India (NBT), an apex body under the Ministry of Human Resource Development, Govt. of India participates in various International Book Fairs. The Trust has to send consignments of books at the following destinations during the financial year 2014-15:

Sr. No.	Consignment	Tentative schedule
1.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR) , Abu Dhabi (UAE) for Abu Dhabi Book Fair -2014	(30 April - 5 May, 2014)
2.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR) at Tehran, Iran for Tehran International Book Fair -2014	(30 April - 10 May, 2014)
3.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR), Beijing at China for Beijing International Book Fair - 2014	(27 - 31 August, 2014)
4.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR), Colombo at Sri Lanka for Colombo International Book Fair, Sri Lanka	September, 2014
5.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR), Ashgabat at Turkmenistan for International Book Fair Ashgabat -2014 , Turkmenistan	September, 2014
6.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR), Belgrade for Belgrade International Book Fair - 2014	October, 2014
7.	Door delivery charges from New Delhi H.Q to NBT stall or at Embassy of India/Indian High Commission/Indian Culture Centre(ICCR), Minsk at Belarus for Minsk International Book Fair- 2015	February, 2015
8.	Door delivery charges from New Delhi H.Q to NBT stall at Chile International Book Fair - 2014	October, 2014
9.	Door delivery charges from New Delhi H.Q to NBT stall at Perth International Book Fair - 2014	27 Sept. - 4 Oct. 2014

You are requested to quote your rates for the transportation of books from our office to Delhi Airport, handling charges for clearing the consignment at Delhi Airport, door delivery inclusive of surcharge, custom clearance at destination and delivery charges from Airport to our stall at respective book fairs in respect of above book fairs and send the quotations to the undersigned latest by 28.03.2014. The weight of consignments would be app. 100 to 200kg each. Terms of payment may also be mentioned.

Since it is a time-bound job and lot of expenditure is involved in participation abroad, delay in delivery will not be accepted. In case of delay in delivery/damage of books, heavy penalty will be imposed on the **Party** as per the decision of Director, NBT to recover the losses.

Sealed Quotations, superscribed "**Quotation for Door Delivery of NBT's consignment**" should be addressed to the Deputy Director, National Book Trust, India and may reach to the office of the National Book Trust, India, Nehru Bhawan, , Institutional Area, Phase - II, Vasant Kunj, New Delhi - 110070 **till 5.00p.m. on 28.03.2014.**

Thanking you,

Yours faithfully,

Pradip Chhabra
Deputy Director (Exhibition)