# ANNEXURE – I

**NATIONAL BOOK TRUST, INDIA**  
NEHRU BHAWAN, 5 INSTITUTIONAL AREA, PHASE-II, VASANT KUNJ, NEW DELHI - 110070

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of Item</th>
<th>Details of Specification</th>
<th>Quantity Required</th>
<th>Rate per Unit/ Item including Taxes</th>
<th>Total Amount Quoted</th>
</tr>
</thead>
</table>
| 1.      | Card Holder cum Pen Stand (Jotter Refill Pen) | • Card Holder cum Pen Stand with One Jotter Refill Pen  
Specifications:  
- Book  
  - Width: 3.5 inches  
  - Front Height: 2.37 inches  
- Globe  
  - Width: 2.62 inches  
  - Height: 1.56 inches  
- Wood  
  - Height: 0.75 inches  
  - Upper Width: 1.5 inches  
  - Lower Width: 2.25 inches  
  - Lower Length: 6.5 inches  
- Brass Ring  
  - Brass Thickness: 0.65 mm  
- Sample Photograph | 1300 nos. approx. | In figure: Rs. ______ (In words: Rupees ______ only) |

I/we accept all the terms & conditions of the Tender Letter.

Signature of the Tenderer with Stamp  
Name: ___________________________ Firm Name: ___________________________ VAT Registration No: ___________________________  
Dated: ___________________________ Seal of the Company: ___________________________