

Pre Bid Meeting was held in the office of the National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Dehi – 110 070 on 7th September 2012 at 11.00 a.m. for empanelment of Architects & Interior Designers for renovation & modernization at Nehru Bhawan, 5, Institutional Area, Phase, II, Vasant Kunj, New Delhi-110070

Recording of the Meeting

1. Prospective bidders were requested to visit the actual site for designing of Board room, Reception Area and NBT Bookshop and see the layout plan given.
2. The bidders were requested to attach the copies of award letters along with the designs prepared by them as proof of experience.
3. It is mentioned in the meeting that tender must be submitted in sealed envelope in a two bid format. Two sealed envelopes marked as “**Technical Bid**” & “**Financial Bid**” on the top of envelope shall be submitted. It should be clearly inscribed “Tender for Interior Design and Concept for renovation/modernization of facilities at National Book Trust, India office”.
4. The bidders were requested to quote the professional fee only on percentage of the total estimated cost of work.
5. The bids have to reach on time i.e. 20th September 2012 by 1.00 p.m.. No bids will be entertained after the stipulated time.
6. Only eligible Architects shall be called for presentation on 21.9.2012.