

**BOND**

**KNOW** all men by these presents that.....  
..... an Association registered under the Act of  
..... (of the Union/State of  
.....) and having its office at  
.....in the State/UT of .....  
(hereinafter called the 'Obligor') and i) Shri .....  
son of ..... Resident of .....  
ii) Shri ..... Son of  
..... resident of .....  
..... hereinafter called the 'Sureties' are held  
and firmly bound to the President of India(hereinafter called 'Government') in the sum of Rs.  
..... (Rupees ..... only)  
with interest thereon at the rate of 6% (six percent/per annum) from the date of receipt of the  
said amount by the obligor up to the date of the refund thereof to the National Book Trust,  
India.

SIGNED THIS ..... day of ..... in the  
year Two Thousand .....

WHEREAS on the Obligor's request, the National Book Trust, India as per its letter No.  
.....dated ..... hereinafter referred to as the 'Letter of Sanction'  
(which forms an integral part of these presents and copy whereof is annexed thereto as  
ANNEXURE) agreed to make in favour of the Obligor for the purpose of  
..... a grant of Rs. ....  
(Rupees..... only) have already been  
paid to the Obligor (the receipt whereof the Obligor both hereby admits and acknowledges)  
on condition of the Obligor executing a bond hereby along with two sureties in the terms and  
a manner contained hereinafter with the Obligor and on its request the sureties have agreed to  
do.

Now the condition of the above written obligation such that if the Obligor shall dully fulfil  
and comply with all the conditions mentioned in the letter of grant, then the above-written

bond or obligation shall be void and of no effect, but otherwise it shall remain in full force, effect and virtue.

These presents further witness that:

a) The decision of the Chairman of National Book Trust, India or the administrative head of the Trust administratively concerned with the matter, on the question whether there has been breach or violation on the part of the Obligor of any of the terms and conditions mentioned in the letter of sanction shall be final and binding on the Obligor.

b) The liability of the Sureties hereunder shall not be impaired or discharged by reason of time being granted by the Government or any forbearance, act or omission by or on the part of the Government whether with or without the knowledge or consent of the sureties in respect of or in relation to the obligations or conditions to be performed or discharged by the Obligor or by reason of any other matter or thing whatsoever which under the law relating to surety shall, but for this provision, have the effect of so releasing the Sureties from such liability, nor shall it be necessary for the Government to sue the Obligor before suing the sureties or either of them for the amount due hereunder.

c) The obligor agrees and undertakes to surrender/pay to the Trust the monetary value of all such pecuniary and/or other benefits which it may receive or derive/have received or derived through/upon unauthorized use (such as letting out the premises for adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grant was intended than that for which the grant was intended) or the property/building created/repaired/constructed largely from out of the grant. The decision of the Chairman of National Book Trust, India or the administrative head of the Department concerned as regards the monetary value of the aforementioned to be surrendered/paid to the Trust will be final and binding on the Obligor.

d) The Obligor or the sureties shall, in the event of breach or violation of any of the terms and conditions mentioned in the letter of sanction, refund to the Trust on demand and without demur the entire amount of Rs.....(Rupees..... only) and the decision of the Trust as regards the monetary value of aforementioned to be surrendered/paid to the Trust shall be final and binding on the Obligor.

e) The Obligor or the Sureties shall, in the event of breach or violation of any of the terms and conditions mentioned in the letter of sanction, refund to the Trust on demand and without demur the entire amount of Rs.....(Rupees.....only) or such part thereof as may be mentioned in the notice of demand issued by the Trust, along with interest thereon the rate of 6% (six percent per annum ) from the date of receipt of the said amount by the Obligor up to the date refund thereof to the Trust.

f) The Trust have agreed to bear the Stamp Duty, if any, chargeable on these presents.

IN WITNESS WHEREOF these presents have been executed on behalf of the Obligor and the Sureties the day and year hereinabove written and accepted for and on behalf of the Chairman of National Book Trust, India by Shri/Smt. .... (Name) .....

(Designation) on the day and year appearing against his/her signature.

Signed ..... for and on behalf of .....

by ..... (Name & Designation of Obligor).

**SURETIES (signature)**

1. Shri .....

Address.....

.....

Telephone No.....

Email .....

**SURETIES (signature)**

2. Shri .....

Address.....

.....

Telephone No.....

Email .....

**IN THE PRESENCE OF (Signature)**

1. Shri .....

Address.....

.....

Telephone No.....

Email .....

**IN THE PRESENCE OF (Signature)**

Shri .....

Address.....

.....

Telephone No.....

Email .....

ACCEPTED for and on behalf of the Chairman of National Book Trust, India.

New Delhi

Signature .....

Dated

Name .....

**RESOLUTION**

No .....

DATE .....

The Governing body/Managing committee of the .....@.....  
.....

hereby resolved that:

i) the ..@.....  
will organize .....#.....  
approved by the National Book Trust, India vide letter No. ....\$...... dated  
.....\$.....

ii) Shri/Smt..... President/Secretary of the @  
.....  
..... is authorized to execute the bond and sign other documents relating to the  
.....; and

iii) the ...@.....  
..... will abide by the terms and conditions of the  
sanction letter and as contained in annexure-II

This resolution is hereby passed unanimously.

Signature of the secretary  
with Rubber seal.

/ Signature of the President  
with Rubber Seal.

Instructions:

@ Herein insert the name of the organization.

# herein mention the name of the event for which grant has been sanctioned.

\$ herein mention sanction letter number and date.

**PRE-STAMPED RECEIPT**

Received a sum of Rs..... (Rupees  
.....  
.....)by Cheque/ Draft  
No..... dated ..... from  
the Drawing and Disbursing Officer (Grants-in-aid) National Book  
Trust, India, New Delhi vide Trust's Sanction letter No.  
F..... dated.....

Revenue Stamp

Signature.....

Designation.....

Office Seal.....

Note: PSR should be submitted on the letterhead of the concerned organization/Institution/University, signed by the competent authority with designation and office seal affixing revenue stamp.

## UNDERTAKING

We undertake to ensure that:

1. No Grant-in-Aid has been received from any other Authority of the Central/State Government and that a grant or Aid for the same purpose has not been applied for by the organization to any of those authorities.
2. The grant shall be utilized for the purpose it is sanctioned. Failure to do so will render the organization liable to refund to the Trust Grant-in-Aid in full with such interest thereon as the Trust may decide.

Signature of the secretary  
with Rubber seal.

Signature of the President  
with Rubber Seal.

Place:

Date: