



Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110 070

Tel.: 011-26707700-873/868

Website: www.nbtindia.gov.in, E-mail: ad.admn@nbtindia.gov.in

TENDER DOCUMENT

F.No. Admn/Sell-out/Catalogue & Damaged Books/2020-21

Date: 22nd September, 2021

Application Cost ₹590/- (including 18% GST)

Subject: Auction for sell-out of old Catalogue and Damaged Books – Regarding.

National Book Trust, India (NBT), an autonomous organization of the Government of India, Ministry of Education has decided to auction the following Items on as is where is basis:-

Sl. No.	Name of Items	Qty. (approx.)	Value/Cost (approx.) (in ₹)
1.	Old Catalogue	19000	7,40,000/-
2.	Damaged Books	14000	18,00,000/-

2. Sealed quotations/rates are invited for disposal of aforesaid two items on the terms and conditions mentioned below. Interested parties may submit their highest rates (**@ Rupees per kilogram**) in a sealed envelope for each item on the letter head duly signed in the enclosed proforma at **Annexure-I** addressed to National Book Trust, India, Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110 070 and dropped in the Tender Box placed at the above address from 9:00 am to 3:00 pm **latest by 06.10.2021 till 11:00 AM**. In case of cutting/ overwriting the bid will be rejected. In case of variation in quoted rates in words and figures the rates in word will be considered as final.
3. The aforesaid old Catalogue and Damaged Books will be available for inspection from 11:00 AM to 3:00 PM on all working days from **22.09.2021 to 05.10.2021.2021** at **National Book Trust, India, Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110 070**. The quotations received in time will be opened by the Tender Committee on **06.10.2021 at 11:30 AM** in the committee Room of NBT Head office. The Bidders or their representative (not more than one) if they so desire may be present, at the time of opening of quotations.
4. Late Bids i.e. bids received after the specified time and date of receipt will not be considered.
5. The Bidders are required to submit their bid applications alongwith an Earnest Money Deposit of ₹25,000/- by way of Demand Draft drawn in favour of **National Book Trust, India**, payable at **New Delhi**.

6. The auction will be governed by the following terms & conditions:-

- i. The delivery of the sold old Catalogue and Damaged Books will be handed over only after the successful bidder submits documentary evidence in support of identity and residential status (Ration Card/Voter Identity Card/ Aadhar Card in case of individual and Registration Certificate in case of firms /companies), GST registration certificate alongwith PAN Card.
- ii. The entire set of Tender paper issued to the Bidder should be submitted properly numbered and also duly sealed & signed on all pages, Initial/signature will indicate the acceptance of the tender papers by the Bidders.
- iii. The sold old Catalogue and Damaged Books shall have to be removed by the successful bidder within two days at his own expenses after completion all the works related to weighing and pricing of the aforesaid work.
- iv. If the successful bidder withdraws his/her bid the Earnest Money shall be forfeited.
- v. The successful bidder shall be required to deposit the selling amount within one day through Demand Draft/RTGS/NEFT in favour of "**National Book Trust, India, New Delhi**". Bank details are as under:

Name of Beneficiary	:	National Book Trust, India
Bank Account No.	:	3159101000021
IFSC Code	:	CNRB0003159
Bank Name	:	Canara Bank
Bank Branch	:	National Book Trust, Nehru Bhavan, 5, Institutional Area, Phase II, Vasant Kunj, New Delhi-110070

- vi. GST will be chargeable as per the GST rules.
- vii. TCS (Tax Collected at Source) will be collected as per Income Tax Act, Sec. 206(I) (VI).
- viii. The following documents proof is required to be submitted with the quotation.
 1. PAN Card
 2. Name of the Company
 3. Status of the Company
 4. Partnership deed/MoA/AoA
 5. Details of authorised signatory
 6. GST registration certificate
- ix. NBT reserves the right to accept or reject any/all the quotations without assigning any reasons, whatsoever.



Mayank Surolia
Deputy Director (Admin & Estt.)
Tel. No. 011-26707700/756/831

Copy to:

Computer Cell, NBT, India with a request to upload this Tender Document in the NBT's Website.