



National Book Trust, India
Nehru Bhawan, 5 Institutional Area
Phase-II, Vasant Kunj, New Delhi – 110 070
Website: www.nbtindia.gov.in, **E-mail:** office.nbt@nic.in

F. No. 4-5/14-15/Exh.

15 January, 2014

Subject: Quotation for Door Delivery of NBT's consignment at various International Book Fairs

Dear Sir,

National Book Trust, India (NBT), an apex body under the Ministry of Human Resource Development, Govt. of India participates in various International Book Fairs. The Trust has to send consignments of books at the following destinations during the financial year 2014-15:

Sr. No.	Consignment	Tentative schedule
1.	Door delivery charges from New Delhi H.Q to NBT stall at Bologna Children's Book Fair	27 to 27 March 2014
2.	Door delivery charges from New Delhi H.Q to NBT stall at Asian Festival and Children's Content, Singapore	April 2014
3.	Door delivery charges from New Delhi H.Q to NBT stall at Warsaw International Book Fair, Poland	May 2014
4.	Door delivery charges from New Delhi H.Q to NBT stall at Seoul International Book Fair, Korea	June 2014
5.	Door delivery charges from New Delhi H.Q to NBT stall at Frankfurt International Book Fair, Germany	October 2014
6.	Forwarding of consignment from New Delhi H.Q to Sharjah International Airport	November/December 2014
7.	Door delivery charges from New Delhi H.Q to NBT stall at Karachi International Book Fair, Pakistan	December 2014
8.	Door delivery charges from New Delhi H.Q to NBT stall at Bologna Children's Book Fair	March 2015

You are requested to quote your rates for the transportation of books from our office to Delhi Airport, handling charges for clearing the consignment at Delhi Airport, door delivery inclusive of surcharge, custom clearance at destination and delivery charges from Airport to our stall at respective book fairs in respect of above book fairs and send the quotations to the undersigned latest by 20 January 2014. The weight of consignments would be app. 100 to 200kg each. Terms of payment may also be mentioned.

Since it is a time-bound job and lot of expenditure is involved in participation abroad, delay in delivery will not be accepted. In case of delay in delivery/damage of books, heavy penalty will be imposed on the **Party** as per the decision of Director, NBT to recover the losses.

Sealed Quotations, superscribed "**Quotation for Door Delivery of NBT's consignment**" should be addressed to the Deputy Director, National Book Trust, India and may reach to the office of the National Book Trust, India, Nehru Bhawan, , Institutional Area, Phase - II, Vasant Kunj, New Delhi - 110070 **till 5.00p.m. on 20.01.2014.**

Thanking you,

Yours faithfully,

Pradip Chhabra
Deputy Director (Exhibition)