



राष्ट्रीय पुस्तक न्यास, भारत

NATIONAL BOOK TRUST, INDIA

नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज- 11, वसंत कुंज,

नई दिल्ली – 110070

Speed post/By hand

F. No. Admn./Furniture/2014/

10th March 2014

Subject: Inviting quotations for supply of File Cabinets for National Book Trust, India office at Vasant Kunj, New Delhi

Sir/Madan,

National Book Trust, India, an autonomous organization of the Government of India, Ministry of Human Resource Development, invites sealed bids for supply of following furniture items for its headquarters office at Vasant Kunj, New Delhi:

S.No.	Furniture Items	Qty.
1.	File Cabinets (4 Drawers)	15
2.	File Cabinets (2 Drawers)	10

You are requested to submit your quotations in the enclosed Annexure-I latest by 2:00 pm on **26/03/2014**. The bids shall be opened at 02:30 pm on the same day in the presence of the bidders or their authorized representatives .

Yours faithfully,

(Dinesh Sharma)
Assistant Director(Admn.)

Encl: As above

Annexure-I

Schedule of Rates

Rates for supply of File Cabinets: -

S.No.	Item	Description	Qty.	Brand/Make	Rate per unit
1.	File Cabinets (4 Drawers)	1380 x 470 x 700 MM	15		
2.	File Cabinets (2 Drawers)	750 x470 x 700 MM	10		