

No.F.NBT/CATER/NDWBF/2014-15/

January 29, 2015

Sir,

As you are aware that National Book Trust, India is an autonomous body of the Govt. of India, Ministry of Human Resource Development, Department of Higher Education is organizing New Delhi World Book Fair from 14 to 22 February 2015 at Pragati Maidan, New Delhi. As per list provided by ITPO, you are approved vendor for providing catering arrangement site of ITPO. You are therefore, requested to kindly furnish rates for our catering requirements latest by 5th February 2015 in the proforma enclosed herewith along with the following requisite documents:

1. Copy of PAN
2. Copy of Service Tax registration
3. Vendor rates certificate for providing catering arrangement at ITPO.
4. Complete menu card along with available option.
5. Copy of TIN

Thanking you,

Yours faithfully

**(Pradeep Kumar)
Dy. Director(C&F)**

Encl: As above.



राष्ट्रीय पुस्तक न्यास, भारत

मानव संसाधन विकास मंत्रालय, भारत सरकार

NATIONAL BOOK TRUST, INDIA

Ministry of Human Resource Development, Govt. of India

Nehru Bhawan, 5 Institutional Area, Phase-II,

Vasant Kunj, New Delhi – 110 070

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Rates for catering arrangement during New Delhi World Book Fair 2015 14 – 22 February 2015

S.No.	Items (with detailed Menu/Item)	Rates (Rs.)
1	Hi Tea (Inaugural Function) including Tent age	
2	Vegetarian Packed Lunch	
3	Non-Veg. Packed Lunch	
4	Vegetarian Buffet	
5	Non-Vegetarian Buffet	
6	Children Refreshment Packets (quantity of content with brand)	
7	Tea/Coffee Vending machine (per cup rate including all be provided)	
8	Water Dispenser	
9	Water Jar Kinley/Bisleri 20 ltr	
10	Water Bottle 200ml. (Kinley/Bisleri) (with brand option)	
11	Water Bottle 1 ltr.+ ½ ltr. for Prog. (with brand option)	
12	Disposable water glasses	
13	Tea with Biscuits	
14	Continental Buffet	
15	Package Buffet – for Right Table for two days/for whole days	