

Dear Sir/Madam,

National Book Trust, India, an apex body under the Ministry of Human Resource Development, Government of India invites sealed quotations for construction of Rights Table at Lounge 'A', near Gate No.1, which is scheduled from 2 to 3 February 20123 at Pragati Maidan.

The Proforma for quoting the rates is enclosed at Annexure-I. You are requested to submit your Tenders latest by 10:00 a.m. on 23 January 2013. The Tender will be opened on 23 January 2013 in the Conference Room of the Trust and the decision of NBT in this regard shall be final and binding.

Tender can be obtained from the office of employer as per following schedule.

Last date for submission of Tender	23 January 2013 till 10:00 a.m.
Date of Opening of Tender	23 January 2013 at 11:30 a.m.
Earnest Money Deposited	Rs.20,000/-

The rates quoted in the Proforma at Annexure-I shall be inclusive of all taxes, levies etc. except service Tax which shall be paid at the rates applicable from time to time as per law. No extra payment shall be made in addition to the accepted rate as per the Annexure-I by NBT. If there is any discrepancy in rates between words and figure, the amount in words will prevail.

The successful Tenderer has to deposit Earnest Money Deposit (EMD) of Rs.20,000/- in the form of Demand Draft/Pay Order payable at New Delhi and drawn in the favour of National Book Trust, India, New Delhi before assigning the job of construction of Rights Table

The Director, NBT reserves the right to accept/reject the Tenders without assigning any reason.

Thanking you,

Yours faithfully,

[PRADIP CHHABRA]
Deputy Director (Exhibition)

Encl. As above.

ANNEXURE-1**NEW DELHI WORLD BOOK FAIR, 2013**
4-10 FEBRUARY 2013 AT PRAGATI MAIDAN, NEW DELHI**CONSTRUCTION OF RIGHTS TABLE AT LOUNGE 'A', NEAR GATE NO.1****PROFORMA**

Sl. No.	Items	Required Quantity	Rate per unit [Rs.]	Total Amount [Rs.]
1.	Panel 10 ft. heights	50		
2.	Tables (Rectangle)	60		
3.	Chairs for Business Session	120		
4.	Sofa Set (Two Seater)	6		
5.	Executive Chairs (Without Arm) for Inauguration and panel discussion	6		
6.	Central Glass topped Round Table	1		
7.	Woolen Carpet	1500 sq. ft.		
8.	RIBD Carpet	1500 sq. ft.		
9.	Podium	1		
10.	Stage	1		
11.	Backdrop	1		
12.	Halogen Lights	20		
13.	Metal Lights	40		
14.	Taxes/Vat or any other charges, if any			
			Total Rs.	
Total (In Words) (quoted amount inclusive of all tax, services, vats, permission charges, etc.)				

Date:
Place:Signature:
Name:
Address:
PAN :

I/We undertake to abide and be bound by the terms and conditions of the tender/contract.