

Annexure – 1

**Construction of NBT Book stalls at Kolkata Book Fair 2020 scheduled from
29 January to 09 February 2020 at Mela Ground, Central Park, Salt Lake,
Kolkata**

PROFORMA

Sl. No.	Specifications	Rate with superstructure	Rate without superstructure
01	The NBT's two stall (800 sq. ft. each), the both stall size either /or /both (Subject to the result of GUILD organized stall allotment lottery) Stall size may be 40ft (front open)X20 ft OR 20ft (front open)X 40ft OR BOTH. will be fabricated / constructed as per the design. Each stall has to be fabricated under a water proof super structure provided by the organizer Publishers & Booksellers GUILD. In case the GUILD does not provide water proof super structure, the same has to be provided by the bidder. (Rate should be quoted for both the eventualities)		
Total (in words) (Quoted amount inclusive of GST, permission charges etc.)			
	Total Rs		
	Specification	Penalty for non compliance of the specification	
02.	<u>EXTERIOR</u>	5 %	
(a)	The entire exterior decoration/fascia to be maintained by the bidder throughout the fair including Flex/Vinyl/ work. Facia with ply/board/vinyl/backlit artwork and cutout of NBT LOGO, Headline front with Acrylic Sheet / Fibre Glass etc. (size : 1ft + height)	5 %	
(b)	The exterior design has to be fabricated with the use of 6 mm, 12 mm ply board (wherever necessary) as per the design.	5 %	
(c)	The design need to be strictly followed and the materials such as ply wood, flex/vinyl/ Acrylic Sheet / Fibre Glass is to be used as per requirement of the design. Any paint with water proof emulsion.	5 %	
(d)	The multilingual lettering, as shown in the front fascia projection, backlit artwork flex to be printed and installed as per the design.	5 %	

3.	<u>Name Panels (Both inside & outside)</u> The lettering of National Book Trust, India with LOGO (in English & Bengali) to be printed in backlit / acrylic sheet. Light should be LED only.	5 %
4.	<u>Green Plants</u> Flower pots (25 nos.) covered with ply (colour green)	3 %
5.	<u>Entry & Exit Gate</u>	5 %
(a)	The bidder has to provide and install collapsible gate (properly painted) with lockable arrangement with lock at the each entry and exit gate.	
(b)	A ramp at the entry or exit gate to be properly made of plywood to facilitate physically challenged persons with wheelchair.	5 %
6.	<u>INTERIOR</u> The entire interior decoration to be strictly followed as per the design with proper dimension and finish. The interior wall should not be less than 9 ft. and to be made of 6 mm ply with duly painted in plastic emulsion with Velvet Touch and should be water resistant.	7 %
7.	<u>Platform/Flooring</u>	5 %
(a)	The platform/flooring to be made of 19 mm plyboard (with proper water level).	
(b)	Height of the platform should not be less than 8 inches.	5 %
(c)	The entire floor to be covered by new synthetic carpet. (Colour- Green)	5 %
8.	<u>Reception Cum Sales Counter</u>	10 %
(a)	Reception cum sales counter with two drawers to be strong enough with locking arrangement and glass top esthetically made with the use of good quality plywood.	
(b)	One receptionist persons to be provided in each stall during the fair period.	10 %
9.	<u>Podium at the middle of stall</u> The 3 steps books display podium is 10 ft width and 4 ft height with storing arrangement at the bottom with collapsible shutter / sliding wooden doors.	10 %
10.	<u>Electrical Fittings</u> 26 nos. LED tube light and 4 nos. ceiling / pedestal fan should be provide. LED Spotlight with reflector should be provide on Entry / Exit Gate. 4 nos. Plug Point / Surge Protector at CASH COUNTER and STORE ROOM should be provide.	5 %
11.	<u>Bookshelves with storage facility</u>	10 %
(a)	All the bookshelves to be with the combination of 6 mm and 12 mm plywood and strong enough to carry all the books. All books racks should be finished with ply board wooden frame (colour and specification should be as per design). Wall behind book racks should be cover with PLY/MDF/Cloth with wooden frame.	

(b)	A provision of storage facility to be made at the bottom of the book shelf with collapsible shutter / sliding wooden doors. (colour and specification should be as per design).	5 %
(c)	The height of each of the book shelves should be 7 ft (colour and specification should be as per design).	5 %
(d)	All the sections of the books to be tagged as per requirement (such as English/ Bengali/ Hindi, etc.)	5 %
12	<u>Store Room</u> A store room within the stall measuring 6ft X 3ft X 8ft height along with a Table, power points, lights and door with locking arrangement and covered with flex / vinyl art work as per design.	
13	<u>Fire Protection</u> 8 Nos. fire extinguisher in each stall (in working condition and recently filled with date) will be provided for which no extra payment will be made.	10 %
14	<u>Furniture</u> The bidder should provide new hard plastic with handle 8 nos. chairs in each stall.	5 %
15	<u>Ceiling</u> New white cloth mount with the wooden frame.	5 %
16.	<u>General</u>	10%
(a)	Cost of hiring of extra electrical fittings including the electrical consumption charges (both provided by the contractor and the fair authority) to be borne by the contractor.	
(b)	Three dustbins in each stall to be provided	2 %
(c)	One coffee vending machine is to be installed in each stall with arrangement of Tea/Coffee and operator during the entire period of the fair.	10 %
(d)	One water dispenser in each stall with packaged drinking water during the fair period.	5 %
(e)	Two Security persons to be provided in each stall for the safety and security of the books and other materials in the stall during the fair period.	10 %
(f)	Cost of KMC Taxes for Book Fair to be borne by the contractor.	5 %
17.	GST charges, if any. (Should be indicated with valid GST & PAN/TAN No.)	
Total Rs.		
Total (in words) (Quoted amount inclusive of GST, permission charges etc.)		

Tender fee will be Rs.200.00 which is not refundable.

1. I /We do hereby certify that I /We have seen the presentation and shall not back fire if it is so then the trust may take action as deemed accepted.
2. I /We undertake to abide and be bound by the terms & conditions of the tender/contract.

Date :

Signature:

Place :

Name :

Address :

PAN :