



**CHANDIGARH BOOK FAIR – 2013**  
**November 13-18, 2013**

Participants can best be assured of the services and benefits listed in the brochure. All the six days of book fair will be studded with literary, socio cultural programs involving luminaries drawn from the said fields. As a whole participation in the `Chandigarh Book Fair' will accord a new and thrilling experience to all concerned.

**Terms & Conditions:**

The organizer reserves the right to accept or reject an application without assigning any reason thereof.

The allotment of the stalls to each category of publishers would be at the sole discretion of the organizer.

In the event of a natural disaster or if circumstances so warrant, the organizer reserves the right to postpone, alter or cancel the Fair. In case the Fair is cancelled before the inauguration, rentals collected shall be refunded at the earliest possible after making the necessary deductions as decided by organizer.

Once the booking of stall is made by the participants, the same cannot be cancelled or altered by the participants. No refund of rental shall be made or adjusted against any other forthcoming book fair under any circumstances.

The application, on being accepted by the organizer, will be considered as an agreement (under the accepted terms) between the participant and the organizer subject to the availability of space.

Applications received after the last date may be considered subject to availability of space and on a first-come-first-serve basis, according to the waiting list.

While there will be no restriction on putting up relevant banners, posters, etc., on or within a stall, nothing will be allowed to be displayed outside the stall.

Sale of books and other reading material will be permitted on the following conditions:

- a) A uniform discount of 10% shall be allowed on the printed price;
- b) Hawking and sale of books at specially reduced prices is prohibited;
- c) Sale of stationery, toys, greeting cards, posters and any other item which cannot be classified as books will not be permitted in the Fair;

No encroachment or extension in the passages shall be allowed. Participants are, therefore, advised to arrange the display within the space allotted to them; otherwise penalty as per terms shall be imposed.

Booking of space may be done through Bank Draft or Pay Order in favour of Chandigarh Book Fair, payable at Chandigarh, not later than 4<sup>th</sup> November, 2013.

## **Allotment of space**

Allotment of stands/stalls shall be made by a computerized draw of lots. Allotment letters, together with layout plans, indicating the hall nos. and stand/stall nos. shall be sent to the participants well in advance by email/post and the same shall also be notified in the website.

**Electrical Fittings** Stall: Six spotlights and one point for computer connection will be provided. Total admissible load per stall would be 1 Kilo Watt. For additional consumption, extra electricity charges shall be levied.

Payment of additional electrical charges will be made by the participant at the rate decided by the organizer.

## **Possession and Vacation**

Participants will be given possession of the stands/stalls on 12<sup>th</sup> November, 2013 at 4 p.m. The stand/stall may not be dismantled prior to the official breakdown period, that is, on the last day of the Fair. The participant shall, moreover, be obligated to vacate their exhibition space in full, prior to the end of the breakdown period.

## **Goods/Transportation**

No goods or displays may be removed during the Fair without the written permission of the organizer.

## **Cleaning**

While the organizer will carry out general cleaning, the participant shall be responsible for the cleanliness and tidiness of the stalls at all times during the period of the Fair.

## **Insurance Coverage**

It is the individual responsibility of the participant to insure their own furniture and exhibits against damage incurred due to burglary, riots, strikes, theft, fire and water etc. and against damages incurred in transit to and from the Fair.

## **Intellectual Property Rights**

It is the sole responsibility of the participant to obtain rights or authorization necessary from the authors whose works he/she is exhibiting or representing at the Fair.

## **Security**

While the organizer will provide round the clock security arrangement at all the halls during the Fair, organizer is not liable for the loss or damage to the goods and property of the participants. They are advised not to leave their stalls unattended during the Fair timings.

The participants, if they so desire, may make their own security arrangements at their stalls during the Fair timings through the security agencies approved by the Chandigarh Book Fair Committee.

### **Miscellaneous**

Use of polythene is prohibited by Chandigarh Administration. As such, all participants shall observe this ban strictly.

*Please address all communications to*

**Member Secretary  
Chandigarh Book Fair, Chandigarh Administration  
c/o Librarian, T.S. Central State Library, Sector 17, Chandigarh  
chandigarhbookfair2013@gmail.com  
+91 0172 2702565, +91 94785 52999**

**CHANDIGARH BOOK FAIR 2013**  
**Parade Ground, Sector 17,**  
**Chandigarh – 160017**  
**[13 – 18 November 2013]**

**APPLICATION FOR PARTICIPATION**

Please fill and send in duplicate with a Bank Draft/ Pay Order/ Banker's Cheque towards rental in favour of Chandigarh Book Fair, payable at Chandigarh up to 4<sup>th</sup> November, 2013.

1.	Name of the Company/ Organization			
2.	Full Postal Address			
3.	Telephone and Fax No.			
4.	PAN No.			
5.	E-mail/Website Address			
6.	Stalls required			
	Category	Rent Per Unit	No. of Stalls/ Stands	Rent Payable (Rs.)
	Stall	Rs.11500/- (Inclusive of S.T.)		
	Participants selling books only in regional languages shall be entitled to a discount of 50% on the rental of one stall			
6(a)	Particulars of remittance			
	Bank Draft No./ Pay Order/ Banker's Cheque No.	Date	Amount	Bank and Branch
(b)	For direct deposits	IFSC STBP0000145	Account no 55094320057	State Bank of Patiala, Sector- 10, Chandigarh
7.	Inscription(s) in English/ Hindi/ Punjabi be printed on the name fascia			

Kindly note that the bookings would be closed, once all stalls are booked.

**Please refer to the website of Chandigarh Administration <http://chandigarh.gov.in> for terms & conditions for participation in the Book fair.**

We have read the terms and conditions for participation in the Book Fair and accept the same and undertake to abide by them.

Place:  
Date:

Signature of Applicant:  
Designation:  
Stamp:

*Please address all communications to*

**Member Secretary**  
**Chandigarh Book Fair, Chandigarh Administration**  
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