

NATIONAL BOOK TRUST, INDIA

TENDER DOCUMENT

FOR

DISPOSAL OF OBSOLETE COMPUTERS, PRINTERS AND RELATED ITEMS

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NATIONAL BOOK TRUST,INDIA

Nehru Bhawan, 5, Institutional Area,
Phase-II, Vasant Kunj, New Delhi-110070

AUCTION NOTICE FOR DISPOSAL OF OBSOLETE COMPUTERS, PRINTERS AND RELATED ITEMS

Sealed tender are invited for the obsolete/ used computer H/W items (Computers, Terminals, Laser Printers etc.) on “**As is where is**” basis.

The items are located at, National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110070. Interested bidders are requested to inspect the above items at National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110070. Details for inspection, contact person tender acceptance are as given below:

1. Date and Time for Inspection of items : 12/11/2020 to 19/11/2020
(2.00 p.m to 4.30 p.m)
2. Contact person : Sh.Rajan Kumar Banset
Incharge Computer Cell
National Book Trust, India,
Nehru Bhawan,
5, Institutional Area, Phase-II,
Vasant Kunj, New Delhi.
3. Tender form available at : NBT, India, Vasant Kunj,
New Delhi.
4. Date & Time for acceptance of tender : 23/11/2020 up to 2.00 p.m.
5. Date & time of opening of tender : 23/11/2020 at 3.00 p.m.
6. Tender notification is published on NBT Website : www.nbtindia.gov.in

An EMD of Rs.10000/- (Rupees Ten Thousand Only) should be deposited along with the tender in the form of an account payee bank draft/ pay order of a nationalized bank favoring National Book Trust, India and payable at New Delhi.

NATIONAL BOOK TRUST,INDIA

Nehru Bhawan, 5, Institutional Area,
Phase-II, Vasant Kunj, New Delhi-110070

Subject: Sealed tender for the Disposal of Obsolete Computer, Printers and related items.

General Terms & Condition

1. The bidders may inspect the items on a predetermined date and satisfy themselves about the items they are bidding for.
2. The vendor is supposed to be registered with the Govt. Agency as per E-Waste Management and Handling Rules 2015 published by the Ministry of Environment and Forest, Govt. of India Notification dated 23.03.2016.
3. The items shall be sold to the highest bidder. List of items are given at Annexure B.
4. The Earnest Money Deposit (EMD) of the successful bidder shall be adjusted in the bid out forth. The EMD of the unsuccessful bidders shall be returned within one month of the auction date, without any interest.
5. No items once disposed to the successful bidder, shall be taken back by NBT in any conditions whatsoever.
6. The successful bidder has to make full balance payment in the form the Demand Draft in favour of National Book Trust, India and payable at New Delhi within 5 days after conformation, failing which the offer will be cancelled and EMD shall stand forfeited.
7. The successful bidder shall be required to lift all the items from the disposal site to his premises within 05 days after the payment of the balance amount. On failure to do so NBT, shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
8. Director, National Book Trust, India reserves the right to accept or reject any or all bids without assigning any reason whatsoever. All disputes will be subject to the jurisdiction of New Delhi courts only.

Terms & Condition for Tender Quoted:

1. Quotation letter in sealed envelope should be addressed to Director, National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110070 latest by 23/11/2020 by 2.00 p.m. superscribed by “**Quotation for Obsolete Computers, Printers & related items**” in bold letters.

(Signature of the Tenderer with
stamp)

2. The quotation must reach the undersigned on or before the due date otherwise it is liable to be rejected. Tender received after due date and stipulated date and time due to any reason whatsoever including postal delays shall not be considered.
3. The financial bid should be quoted both in figures and words. Any overwriting or crossing in the figure shall not be considered for acceptance of the rates offered by the tenderer.
4. NBT reserves the right to accept or reject any/ all quotation without assigning any reason whatsoever.
5. Each page of the tender document should be signed by the bidder(s).
6. Incomplete and unsigned quotations are liable to be rejected.
7. An **Earnest Money Deposit (EMD) of Rs.10000/- (Rupees Ten Thousand Only)** must accompany each quotation. This shall be in the form of an account payee Demand Draft of any nationalized bank drawn in the name of **NATIONAL BOOK TRUST, INDIA** payable at New Delhi without which the tender shall be summarily rejected. No Cheque/ money order/ cash shall be accepted.
8. The EMD deposit shall not attract any interest.
9. For financial evaluation, highest bidder shall be chosen based on the figures quoted in Annexure 'A'.

(Signature of the Tenderer with stamp)

TECHNICAL INFORMATION

1. THE FIRM/COMPANY

a) Name _____

b) Regd.Address _____

c) Contact Person's

i. Name & Designation _____

ii. Tel No. Landline _____ Mobile _____

iii. Email ID _____

2. PAN/No: _____(Please enclose photocopy)

3. E-waste Registration No. _____(Please enclose photocopy)

(Signature of the Tenderer with stamp)

Annexure-A

FINANCIAL BID

Tender form for Disposal of Old Obsolete Computers and related Items.

Name & Address of the Tenderer :- _____

Telephone Number :- _____

Details of EMD :-Bank Draft/Pay order No. _____

Dated: _____ Rs.10000/-

I/we have inspected the obsolete items and am/are interested to purchase the same on **As Is Where Is Basis**. My/ our offer for the items is given below:-

(a) Quote Rs.: _____ (Rupees _____)
(including all taxes)

I/we have gone through the terms and conditions given in the tender document and agree with the same. I/ We understand that in the event of non- compliance of the terms and condition of the tender my/ our EMD shall be forfeited by the National Book Trust, India, New Delhi.

(Signature of the Tenderer with stamp)

To,
DIRECTOR,
NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5, Institutional Area,
Phase-II, Vasant Kunj,
New Delhi – 110070.

Annexure B

**LIST FOR CONDEMNATION OF COMPUTERS, PRINTERS &
OTHER PERIPHERALS**

SR.NO.	ITEM	QTY
A.	COMPUTERS SYSTEM (CPU With Monitor)	19
B.	PRINTERS	15
C.	SCANNER	2
	Total	36

(Signature of the Tenderer with stamp)