



राष्ट्रीय पुस्तक न्यास, भारत
NATIONAL BOOK TRUST, INDIA
5 इंस्टीट्यूशनल एरिया, फेज-2, वसंत कुंज
नई दिल्ली-110070

Advt. No. 21/2024/Estt.

03/12/2024

VACANCY NOTICE

National Book Trust, India, an apex body in publication of books and books promotion in the country, invites application from the eligible candidates filling up the following posts on purely contract basis(Through Placement agency) initially for a period of three/six months which can be extended depending on the performance of the candidate/requirement of the Trust.. The details are given below:-

S. No.	Name of the Posts	No. of Posts	Experience in Year	Monthly Remuneration	Age Limit	Qualification/Experience
1.	Event Officer (For NDWBF-2025)	01	3 years	Rs.50,000/- to Rs.70,000/-	Below 40 years	<ul style="list-style-type: none">• Master's degree in relevant subject or possession of any Professional Degree earned after a study of 4 years or more acquired after 10+2.• Minimum 3 years' experience in the Exhibition Field.
2.	Protocol Officer	01	5 years	Rs.70,000/- to Rs.80,000/-	Below 45 years	<ul style="list-style-type: none">• Master's degree in relevant subject or possession of any Professional Degree earned after a study of 4 years or more acquired after 10+2.• Minimum experience of 5 years' in the relevant field.

National Book Trust, India reserves the right not to fill up the post as advertised, if circumstances so warrant. Interested candidates who fulfill the minimum eligibility criteria may apply to the Deputy Director Estt. & Exhb.), National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi - 110070 in the prescribed format as given on the website i.e. www.nbtindia.gov.in. Last date for submission of applications is seven days from the date of publishing of this advertisement in NBT's Website .

GENERAL TERMS AND CONDITIONS

- 1) Proofs towards possessing essential educational qualifications and experience should be submitted along with the application form
- 2) The candidate should have good communication skills in English and Hindi along with language as per the region
- 3) Mere fulfilling the qualifications does not entitle a candidate to be necessarily considered or called for the interview.
- 4) The NBT reserves the right not to fill up the vacancy as advertised, if the circumstances so warrant.
- 5) Applications which do not meet the qualifications given in this advertisement and/or incomplete applications will be liable to be summarily rejected
- 6) Candidates should possess the essential qualifications as on the closing date of application
- 7) Age will be determined on the last date of the receipt of applications
- 8) Canvassing in any form will result in disqualification
- 9) Applicants must super scribe the envelope with "Application for the post of _____"

- 10) The application duly completed in all respects should reach the Deputy Director (Estt. & Exhb.), National Book Trust, India Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi-110070.

NOTE:

- Self-Attested copies of all relevant certificates, degrees, testimonials etc. should be attached with the Application and originals must be produced at the time of interview and if selected, at the time of joining.
- One passport size photograph should be placed on the Application Form.
- Incomplete Applications will be rejected.
- No T.A./D.A. will be paid for attending the prescribed tests/interview.



राष्ट्रीय पुस्तक न्यास, भारत
NATIONAL BOOK TRUST, INDIA

नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज-2, वसंत कुंज
नई दिल्ली-110070

Place a self-attested
passport size
photograph
here

Post applied for _____

Advt. No _____ Dated _____

Name (in block letters as recorded in matriculation certificate):

Father's/Husband's Name (in block letters as recorded in matriculation certificate):

(i) **Date of Birth** (in Christian Era) : _____

In words: _____

(ii) **Age**: _____ **Years**: _____ **Months** (as on closing date):

Religion : _____ (Hindu/Muslim/Christian/Sikh/Buddhist/Others)

Category : _____ (SC/ST/OBC/General)

Whether Ex-Serviceman : _____ (Yes/No)

Nationality: _____

Sex : _____ (Male/Female)

Marital Status : _____ (Married/Unmarried)

(i) **Whether Physically Disabled** : _____ (Yes/No)

Correspondence Address:

_____ **Pin Code**: _____

Contact No. _____ **Email.**

ID. _____

Fax No. _____

Permanent

Address: _____

_____ Pin Code: _____

Educational Qualifications (beginning from Matriculation or equivalent) :

Examination(s) passed	University/Board	Year of passing	Subjects covered	Division / Grade	% of Marks

Professional qualifications, if any :

Experience (in ascending order) :

Office/Department	Designation	Pay Band + Grade Pay	Period		Nature of Work
			From	To	

Details of Computer literacy: _____

Any other relevant information:

I do hereby declare that the statements made in the Application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected or after test/interview or at any stage, my candidature will stand cancelled and all my claims for the recruitment will stand forfeited.

Note: Mark Sheet, Age Certificate, Experience Certificate, Caste Certificate etc. enclosed should be self attested and then scanned and attached with the Application. A passport size photograph should also be enclosed.

Place : _____

Signature of the applicant

Date : _____