



राष्ट्रीय पुस्तक न्यास, भारत  
मानव संसाधन विकास मंत्रालय, भारत सरकार

**NATIONAL BOOK TRUST, INDIA**  
Ministry of Human Resource Development, Govt. of India

No.F.7-3/SBA/Admn./2014/

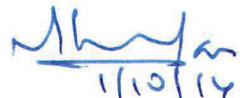
1<sup>st</sup> October 2014

**OFFICE MEMORANDUM**

Sub.: *Swachh Bharat Mission* to be launched on 2<sup>nd</sup> October 2014, the Birth anniversary of Mahatma Gandhi, the Father of the Nation – regarding.

In pursuance of MHRD O.M. No. 17-14/2014-S&S dated 1<sup>st</sup> October 2014 (copy enclosed), the Cleanliness Oath (Swachhta Shapath) will be administered to all the employees of Trust at 11.30 a.m. on 2<sup>nd</sup> October 2014 in the Lawn area.

2. Accordingly all officers and staff posted at NBT HQrs are directed to report at **11.00 a.m. on 2<sup>nd</sup> October 2014**. After the pledge, cleaning activities inside and outside the NBT campus will be done by all the employees in a participatory manner towards Swachh Bharat.
3. All the Sectional/Divisional Heads employees of the Trust are, therefore, requested to ensure the presence of all the on duty employees of their respective Division/Sections.
4. A similar Cleanliness Oath (Swachhta Shapath) will be administered to the employees posted in the field offices (Regional Offices and Book Promotion Centres) of the Trust at the same time.
5. Assistant Director (Admn.) is responsible for collecting the reports about the programme undertaken and makes a compilation on 2<sup>nd</sup> October 2014 itself so that the same could be transmitted to Book Promotion Division as directed by the MHRD.
6. Active cooperation from all employees in this regard is solicited.

  
11/10/14  
(Dr M. A. Sikandar)  
Director

To :

1. All Sectional/Divisional Heads
2. All Officers
3. All Regional Offices and Book Promotion Centres
4. Notice Board

Copy to :

1. Smt. Aparna Sharma, Director (BP & CR), MHRD for information
2. Dr Suresh Chand, Special Officer (BP), MHRD, for information.

  
Director

MOST IMMEDIATE

F.No.17-14/2014-S&S  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education

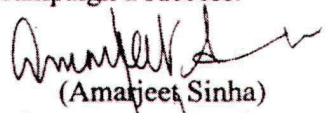
Shastri Bhawan, New Delhi  
Dated 1<sup>st</sup> October, 2014

**OFFICE MEMORANDUM**

Subject.: *Swachh Bharat Mission* to be launched on 2<sup>nd</sup> October, 2014, the Birth anniversary of Mahatma Gandhi, the Father of the Nation – regarding.

In continuation of O.M. of even number dated 26<sup>th</sup> September, 2014 and 29<sup>th</sup> September, 2014 on the above subject, it is informed that the Cleanliness Oath (Swachhta Shapath) will be administered to all the employees of Ministry of HRD at 11.30 A.M. and not 9.45 A.M. on 2<sup>nd</sup> October, 2014 in the parking area opposite Gate No.6. Accordingly, all the officers/ officials are directed to report at 11.00 A.M. on 2.10.2014. After the pledge, cleaning activities inside and outside the building will be done by all the employees in a participatory manner towards Swachh Bharat.

2. All the employees are directed to actively participate in the pledge taking ceremony. All Bureau Heads in both the Departments of MHRD are requested to ensure presence of all the employees of their respective Bureaus.
3. Further, all the officers/ officials may also contribute voluntarily towards cleaning of their residential premises, neighborhood and social network premises, in a manner befitting Swachh Bharat, so as to provide 100 hours of voluntary contribution during the year.
4. Cooperation and contribution of all officials is again solicited to make the campaign a success.

  
(Amarjeet Sinha)  
Additional Secretary to the Government of India

To:  
All Officers/ Officials of the Ministry of HRD

Copy to:  
All Notice Boards and NIC for uploading on the website of MHRD.

Copy also to :

1. Head of all attached attached/subordinate offices.
2. Heads of all Institutions under the Department of School Education & Literacy.
3. Heads of all Institutions under Department of Higher Education.
4. Shri Sanjay, Director(Stat.)/ Shri Manoj Kejriwal, Director(Scholarship)/ Ms. Aparna Sharma, Director(BP&CR) – with a request to direct all the Officers/ Officials posted at R.K. Puram West Block-I and II and Jeevandeep building to report at Shastri Bhawan at 11.00 A.M. on 2.10.2014 and participate in the oath taking ceremony.